

VOLUNTEER APPLICATION

You must be at least 14 to volunteer.

PERSONAL INFORMATION:

Name _____ E-Mail Address _____

Telephone (Day) _____ (Evening) _____ (Cell) _____

Address _____ Apt. # _____

City _____ State _____ Zip Code _____

In case of emergency, notify (Name): _____

Telephone: _____ Relationship: _____

VOLUNTEER INTERESTS:

Why do you want to volunteer? _____

For each day, indicate times you might be available to complete a two or three hour shift:

Mon: ___ to ___ Tue: ___ to ___ Wed: ___ to ___ Thu: ___ to ___ Fri: ___ to ___ Sat: ___ to ___

OCCUPATION AND/OR EDUCATION:

Circle highest grade completed 9 10 11 12 College/Graduate School

Current and /or former

Occupation _____ Employer _____

Are you a student? Yes No

Which school do you attend? _____

SKILLS: (Circle all that apply)

Do you know how to use a computer? Yes No

Are you familiar with: Internet Word Microsoft Excel

REFERENCE INFORMATION: (Circle One)

Please provide a reference. Personal Professional

Name (first and last) _____ Phone _____

Applicant Signature _____ Date _____

PARENT/GUARDIAN CONSENT (for volunteers under age 18)

I give permission for the above applicant to volunteer at The Pell City Public Library for a maximum of _____ hours per week (two hours per day). If you need to reach me, my

phone number is Day _____ Evening _____ Cell _____

Parent/Guardian Signature _____ Date _____

Junior high students in grade 8 and high school students who live in the city limits of Pell City or have a parent/guardian who works for the City of Pell City may participate. The library will not accept juvenile volunteers who are required to do court-ordered community service.

Volunteers may be scheduled for two (2) hours per work session, and no more than eight (8) hours per week.

Necessary Skills:

Ability to adhere to a specific schedule and to arrive promptly at the time scheduled

Maturity and positive attitude

Ability to understand and follow oral and written instructions

Ability to learn routine library tasks and work independently after training

Ability to establish and maintain effective relationships with library employees

Please fill out volunteer application and bring to the library for review.